

33 Ways to Amplify Accomplishments

1. Forward a message where someone thanks you for something you've done well to your boss and your boss's boss. Add the three simple letters FYI before hitting send.
2. Take what you worked on in one area and reproduce those best practices in another.
3. Frame and display a diploma, certificate, or photograph that represents an achievement.
4. Feature your leadership strengths or personal brand statement in your employee profile, email signature, business cards, presentations, bio, and social media profiles.
5. Upgrade your elevator speech to reflect your leadership strengths, personal brand, and untapped potential.
6. Update a key leader or stakeholder on your progress toward a goal.
7. Start sending regular status reports to a distribution list of people who would appreciate being kept up to date.
8. Create a presentation on best practices to share with other teams.
9. Contribute an article to your organization's newsletter or an industry publication.
10. Invite a leader to a team meeting to hear what you and your colleagues are working on.
11. Ask a well-thought-out question at a meeting that shows what you know.
12. Ask for a spot on a meeting agenda to share updates, knowledge, or lessons learned.
13. Write a social media humblebrag.
14. Write a blog post. If you don't have a blog, post it on your LinkedIn profile.
15. Give a webinar or lunchtime talk, and include examples of your work.
16. Make an instructional video.
17. Be a podcast guest.

18. Give a conference presentation or join a panel.
19. Remind people you're always happy to answer questions about your area of expertise.
20. Craft a story to tell about a failure you bounced back from or an important problem you solved.
21. Start a group whose mission is linked to your personal brand or leadership strengths.
22. Volunteer on the leadership team of a professional association.
23. Self-nominate for awards and recognition.
24. Ask a colleague, manager, or mentor to nominate you for an award. (Offer to fill out the paperwork.)
25. Team up with a group of colleagues and nominate each other for awards and recognition.
26. Back your colleagues' ideas in meetings, and call attention to each other's accomplishments.
27. Create "forwardable praise," a glowing email about team accomplishments to forward up the management chain.
28. Start meetings by asking each individual to share a recent accomplishment or best practice.
29. Set up a Slack channel for recognizing team members' achievements.
30. Create a story to tell about a problem the team conquered.
31. Frame and hang documents or photographs that represent a group achievement.
32. Write five recommendations for others on LinkedIn. (I can pretty much guarantee someone will write one for you in return.)
33. Put together a presentation on a team win or best practices. Bring others along to co present it to management, in a learning session, or to other groups.